

BOARD NOMINATION FORM

NOMINEE DETAILS	
Name of Nominee (in full):	
Address:	
Email:	
Contact Telephone Numbers:	
Parent/Guardian of:	
Member Type	<input type="checkbox"/> Parent Member <input type="checkbox"/> Staff Member <input type="checkbox"/> Community Member
Desired Term	<input type="checkbox"/> 1 Year <input type="checkbox"/> 2 Years <input type="checkbox"/> 3 Years

CANDIDATES STATEMENT

Please supply a short paragraph outlining the experience/interests you will bring to the Board.

If a vote is required this will be used in the information to parents to assist them. A small photo will be required if this process is run.

School Board Members bring their experience as parents, educators and/or community members to the school at Board Meetings. Usually there are 8 to 10 meetings a year and range from 1 to 2 hours in length. Please lodge your completed form with the office staff by the date specified for the close of nomination.

The Responsibilities of a School Board

The HPS School Board:

- ✓ works within the Department of Education's relevant legislation and regulations;
- ✓ contributes to the School Delivery and Performance Agreement and the Business Plan;
- ✓ endorses and reviews the annual budget;
- ✓ assists with the formulation of Codes of Conduct;
- ✓ reviews the performance of the school;
- ✓ creates interest in the school within and across the community;
- ✓ assists with the Principal selection when a vacancy arises;
- ✓ approves fees, charges, contributions and items of personal use, extra cost optional component programs;
- ✓ approves arrangements for sponsorship or advertising;
- ✓ liaises with other committees within the school;
- ✓ holds one open meeting each year to report to the school community; and
- ✓ provides advice to the Principal on religious education and related activities.

The HPS School Board does not:

- ✗ Run the day to day operations of the school – this is the job of the Principal;
- ✗ Discuss individual issues relating to teachers, staff or parents;
- ✗ Represent specific interest groups, or permit special interests to dominate meetings;
- ✗ Intervene in the educational instruction of students;
- ✗ Purchase land, buildings, motor cars, and cannot enter into hire purchase agreements or obtain credit or loans, unless permission is granted by the Minister;
- ✗ Performance manage the Principal or any other staff member

 Signature of Candidate

 Date