



Hannans
Primary School
striving for excellence

INFORMATION
BOOKLET
2018

SCHOOL PURPOSE

Our **purpose** is to provide a learning environment that will enable the individual to develop and appreciate the academic, creative, physical and social skills necessary to become a worthy member of a changing society.

Our purpose is underpinned by the Department of Education's (the Department) four core values of learning, care, equity and excellence. Learning and teaching principles are inclusive, reflective, challenging, authentic, collaborative, participative and innovative.

SCHOOL ETHOS

Our **ethos** is to establish a set of behaviours and values that will promote a participative and collaborative working environment ensuring excellence in learning.

PRINCIPAL'S WELCOME

On behalf of the staff, P&C and School Board of Hannans Primary School, I would like to warmly welcome you as parents and carers of children attending Hannans PS. This school aims to create a culture of belongingness and learning excellence to develop strong and rewarding partnerships that support the learning and social and emotional development of each and every one of our students. Our goal is to provide your child/ren with a safe and enriching primary school education that will prepare them well for their future.

Hannans Primary School has established a fine reputation by offering a vibrant, innovative, challenging and safe learning environment. The school provides a curriculum which recognises and responds to and caters for the academic and social and emotional needs of each student in a setting which promotes academic excellence and health and wellbeing. Learning aims to be relevant and engaging whilst focused on the development of literacy and numeracy skills. All students are supported to become active participants in their learning through our Successful Learners/Visible Learning focus. Children are aware of the learning outcomes from each lesson, work towards steps for success and communicate their learning to peers and teachers. The staff aim to engage all children in appropriate learning experiences and encourage them to become contributing members of the school and wider community.

The school has a strong social and emotional learning program that aims to develop skills in:

- Self and social awareness
- Self management
- Responsible decision making
- Relationship skills

Parents and schools working together to promote social and emotional wellbeing has shown to have significant impact on children's self esteem and their feeling of connectedness to school.

We are looking forward to your long association with our school and we trust we can work together to ensure that your child has every opportunity to reach his or her potential.

MEL TAYLOR
Principal

ESSENTIAL INFORMATION

Principal	Mrs Mel Taylor
Deputy Principal	Mr Damien Dickinson
Deputy Principal	Mrs Katherine Sotiropoulos
School Telephone Number	9091 4148
Facsimile	9091 3367
E-mail	hannans.ps@education.wa.edu.au
Web page	www.hannansps.wa.edu.au
School Registrar	Mrs Jeanne Burmester
School Officer	Mrs Nikki Smith Mrs Katherine Fowler
Canteen	Mrs Karina Dark 9091 4148
Dental Therapist (North Kalgoorlie Centre)	9021 3329
School Nurse	9080 8200
School Chaplain	Mrs Betty Lewis

2018 TERM DATES

Semester 1

Term 1	Wednesday 31 January – Friday 13 April
Term 2	Tuesday 1 May – Friday 29 June

Semester 2

Term 3	Tuesday 17 July – Friday 21 September
Term 4	Tuesday 9 October – Thursday 13 December

HISTORICAL PERSPECTIVE

Hannans Primary School opened on 29 January 1992 in the grounds of North Kalgoorlie Primary School. There were 206 primary children in attendance, and 45 pre-primary students who attended as sessional students at an off-site centre at Tupper Street, Boulder.

Mr John Newman was the first Principal, with a staff of ten teachers.

The school moved to its present location at Nankiville Road on 21 July 1992, and was the first new primary school to be built in Kalgoorlie-Boulder for ninety years.

The School Emblem and the Motto '*Strive for Excellence*' together with the faction names of 'Blasters', 'Diggers', 'Drillers' and 'Crushers' were the result of student and parent surveys.

Today Hannans Primary School is a very attractive and vibrant educational environment.

SCHOOL HOURS

School commences at 8.45am. Students should not be on premises before 8.15am.

It is expected that all children will be punctual. Children may enter the buildings at 8.30am. ***If students arrive after the first siren they will need to go to the office for a Late Note.***

The school day concludes at 3.00pm.

Responsible Behaviour Plan

Students have the RIGHT to:

- learn in a purposeful and supportive environment;
- work and play in a safe, secure, friendly and clean environment;
- respect, courtesy and honesty.

Staff have the RIGHT to:

- respect, courtesy, and honesty;
- teach in a safe, secure and clean environment;
- teach in a purposeful and non-disruptive environment;
- co-operation and support from parents.

Parents have the RIGHT to:

- be informed of course and curriculum material, behaviour management procedures, and decisions affecting their child's health and welfare;
- be informed of their child's progress;
- access a meaningful and adequate education for their child;
- be heard in an appropriate forum on matters related to the rights of their child to an appropriate education.

Students have the RESPONSIBILITY to:

- ensure they are active in their learning
- ensure their behaviour is not disruptive to the learning of others;
- ensure that the school environment is kept neat, tidy and secure;
- ensure that they are punctual, polite prepared and display a positive manner;
- behave in a way that protects the safety and wellbeing of others.
- To be respectful, courteous and demonstrate honest behaviour

Staff have the RESPONSIBILITY to:

- model respectful, courteous and honest behaviour;
- ensure that the school environment is kept neat, tidy and secure;
- establish positive relationships with students, parent and other staff.
- ensure good organisation and planning;
- report student progress to parents;
- communicate school policy and procedures to the students and parents.

Parents have the RESPONSIBILITY to:

- ensure that their child attends regularly and is punctual to school;
- ensure the physical and emotional condition of their child is at an optimum for effective learning;
- ensure that their child is provided with appropriate materials to make effective use of the learning environment;
- model respectful courteous and honest behaviour while at school;
- support the school in providing a meaningful and adequate education for their children.

Australian Curriculum

At Hannans we are progressing with the implementation of the Australian Curriculum. Phase 1, 2 and 3 subjects of English, Maths, Science and Humanities and Social Science, Health and Physical Education and The Arts are fully embedded and are reported on twice yearly. The Design and Digital Technologies curriculum is becoming embedded with commencing reporting this year. In 2018 we will continue our Languages curriculum delivery of French.

More information on the West Australian curriculum can be found at <http://www.scsa.wa.edu.au/>

2015-2018 Business Plan

As we are now in our second cycle as an Independent Public School the entire school community had an opportunity to play an active role in the development of our 2015-2018 in response to our IPS Review that was conducted in 2014 with our next one scheduled for this year.

This plan covers 4 main focus areas:

- Powerful Thinking
- Growing and Thriving
- Beyond 4 Walls
- Transforming Learning

The staff and School Board monitor the implementation of the Business Plan and monitor progress towards goals and milestones.

Copies of the Business Plan can be obtained from the office.

Absences

A note or phone call is required to explain each absence. A return text to our SMS system will also explain absences from school. Parent eForms, including the Absentee note are available on the Skoolbag App as another avenue of informing the school of the absence. A Medical Certificate may be required to explain prolonged absences due to illness.

If a student does not produce a note, you will receive a letter from the school requesting an explanation as to why your child was absent from school. An attendance level of below 90% is considered at risk.

If your child has to visit the doctor during school-time, a note should be sent to the school informing us of the time. The parent/guardian must come to the office to sign and receive a Clearance Slip.

After Hours Use of Facilities

It is advantageous to the school and the community to seek maximum use of school facilities and resources. An after hour roster for the use of the oval, buildings, basketball, cricket, netball and tennis facilities has been established. Each new school year, it is necessary for sporting groups, etc. to book the oval and facilities, regardless of whether such groups have had previous use. Bookings should be made through the Principal. A nominal fee may be charged.

Profit making organisations will be required to pay a pre-determined fee. A small donation would be acceptable from non-profit organisations. We remind parents that the paved areas of the school, the hard court and the verandas are **not** to be used by youths on bikes or wearing roller blades, roller skates or using skateboards or scooters.

We urge all parents to assist the administration by remaining vigilant to any members of the community who may be misusing the facilities after hours. The police can be contacted should you see any of this behaviour.

Aboriginal and Islander Education Officer (AIEO)

The school has a full time AIEO appointed for 2018. This person is employed to assist Aboriginal students to access appropriate education programs and to liaise with parents about various issues and support the learning of all students. This year Ms Deb Rundle will be our AIEO.

Allergy Policy

An issue of great concern is the number of students who have severe allergies, in particular those with allergies to food products including peanuts and other nuts and nut products.

For this reason we endeavour to keep our school as nut free as possible. We ask for your support in keeping students safe by

avoiding the use of nuts or nut based products in school snacks or lunches.

If your child has a known allergy, please inform the school so that the appropriate emergency management plans can be put in place to ensure the safety of your child. Copies of our Allergy Aware policy are available from the school office.

Assemblies

Assemblies will be held every second Thursday afternoon from 2.15 to 3.00pm, on the dates advertised in the newsletter. Parents and friends are most welcome to attend. Each class will be given an opportunity to run our assembly during the year and parents will be notified through the school newsletter and our Term Planners.

Behaviour Management

The school has developed a School Code of Conduct linking to the school's Responsible Behaviour Plan, which determines the process for encouraging appropriate behaviour and clearly states the consequences for negative behaviour. Each teacher will develop a set of classroom rules with their students during the first week. Rewards and consequences are also included. These together with the school rules found elsewhere in this booklet form the basis of the Responsible Behaviour Plan. A full copy of our Responsible Behaviour Plan can be requested through the school office or is available on our website.

Bicycles/Scooters

When riding bicycles and scooters to school, children must obey all road and safety rules **including the wearing of helmets**. Bicycles must be left in the school bike racks and securely chained or locked. Alternatively students can place scooters, skateboards etc in the locked cupboard during the day. The school cannot accept responsibility for damage or loss.

Bullying

Hannans Primary School promotes and provides a supportive learning community where all students feel safe. Students have a fundamental right to learn in a safe, supportive environment and to be treated with respect. All students and staff should be safe and free from violence, harassment and bullying of any kind.

Bullying definition: *When an individual or group misuses power to target another individual or group to intentionally threaten or harm them on more than one occasion. This may involve verbal, physical, relational and psychological forms of bullying. Teasing or fighting between peers is not necessarily bullying.*

Bullying may involve:

- Hitting, punching, kicking
- Rude gestures
- Teasing
- Name calling
- Leaving people out of games
- Rumour spreading
- Interfering with property

Bullying is a repetitive attack, which causes distress not only at the time of each attack, but also by the threat of future attacks.

Hannans Primary School takes a multifaceted approach to preventing bullying. The following strategies outline whole school preventative measures:

- A positive school culture where bullying is not accepted
- K-6 bullying prevention curriculum (Bounce Back) to teach appropriate skills and values, including bystander education
- Integration of the 7 Steps to Positive Psychology to teach students social skills promoting mental health and well being
- Encouraging students to reflect on their own behaviours and contributions to bullying situations
- Helping students to differentiate between 'dobbing' and acting responsibly to ask for help
- Staff vigilance in looking for signs of bullying
- Student Peer Mediators in the playground
- Establishing and maintaining safe playgrounds and identifying 'hot spots'
- 'Better Buddies' student mentoring
- Utilising the School Chaplain to support and assist

The effectiveness of these strategies rests with ALL members of the school community. For more information please see Hannans Primary School Responsible Behaviour Plan.

Change of Clothing

Occasionally there are toilet, sprinkler or art accidents and parents should be aware that the school does not have a huge supply of spare clothing for these emergencies. With parents working it is convenient to have a suitable change available at school, therefore if you have older children who have outgrown clothes, we would appreciate one or two donations to increase stocks. It is NOT necessary for individual parents to supply clothes for their children unless there is a continuing toileting problem.

Chaplain

Hannans Primary School has a School Chaplain who works in the school on Mondays and Thursdays; Mrs Betty Lewis is available for both students and parents. An appointment book is held in the school office. Any contact that your child has with the Chaplain will be discussed with you. If you wish that your child does not have access to the services of the Chaplain please let the school office aware so that it can be noted on the system.

Charities and Appeals

We realise that there are many worthwhile appeals that the school may support. It is impossible to support all, so we may select one or two and work for these charities during the year. Again, information is provided via the newsletter.

Dental Therapy

A free dental therapy service is available for Hannans students at North Kalgoorlie Primary School. The purpose is to provide a continuous preventative dental service for each enrolled child. Parents are advised in writing of appointments. The telephone number of the Dental Therapy Unit is 9021 3329.

Dogs

Dogs that follow children to school and remain around the buildings during the day are a nuisance and a cause for concern. Any stray animal found in the school grounds will be collected by the Council Ranger. **We would appreciate if NO DOGS were brought into the school grounds.**

Dress Code

We strongly urge all parents to dress their children in school uniform and assist us in the development of acceptable attitudes and social behaviour.

Should your child be involved in an interschool activity or excursion it is essential that they wear the school uniform unless otherwise advised.

Boys	Summer	Navy shorts with valley green short sleeved polo shirt.
	Winter	Navy windcheater with navy track pants or shorts with shirts as above.
	Sport	Navy sports shorts with faction t-shirt.
Girls	Summer	Navy pleated skirt, skorts or shorts with short sleeved polo shirt (as above) or school dress.
	Winter	Navy windcheater with navy track pants or pleated skirt or navy shorts with t-shirts as above.
	Sport	Navy pleated skirt or shorts with faction t-shirt.
Footwear		Leather shoes, gym shoes, leather sandals. Thongs are not suitable and as such, should not be worn to school.
Hats	All Year	School hats are available – wide brim hats are recommended. Hat logos should be appropriate for primary-aged children (Principal's discretion).

NOTES:

Department of Education policy with regard to Dress Code will be adhered to within the context of the above.

Tracksuits, dresses, t-shirts, girls' shorts, skirts, boys' sports shorts and faction t-shirts can be ordered through the uniform committee of the P&C. The uniform shop is open each Thursday morning from 8.15am until approximately 9.00am. Copies of the school uniform price list can be downloaded from our website or obtained from the office and ordered through the shop or online at Flexischools.

Drug Education

Strategies to Prevent and Reduce Drug Related Harm

- Class lessons for Years K to 7.
- Professional development for staff.
- Parents have access to information nights.
- Awareness of staff and students of the correct procedure for the disposal of harmful substances/implements.

Smoking

No student, staff member or visitor is permitted to smoke on the school premises (including car parks) or during a school sanctioned event (including excursions).

Prescription and Non Prescription Medication

Students must bring all medicine (prescription and non prescription, including paracetamol and anti histamines) to the First Aid room. Parents must sign appropriate documentation stating medicine dose, frequency and dates. Students are not permitted to self medicate without prior consultation with the Principal. Students may use asthma preventers prior to sporting activities. Further information is provided in the Hannans Primary School Drug Policy.

Early Arrivals

Students should not normally be on the premises before 8.15am. However, if children should arrive at school prior to 8.15am they must assemble in the Undercover Area until 8.30 when classrooms open. Years 3-7 parents and siblings are asked to wait in the Undercover Area with their students prior to 8.30am. Parents and siblings of Year 1-2 students may wait in the grassed area adjacent to the Undercover Area. This is to ensure their safety and security.

No children are allowed to play on or with equipment before or after school.

The commencement siren will sound at 8.45am.

Enrolments

Enrolments are completed at the school office. Sighting of Birth Certificates and Immunisation Cards is required to complete the School Enrolment Form.

If any details on the School Enrolment Form change eg. address, telephone number (home or work), emergency contact person, or health details, please advise the office as soon as possible.

Facebook Page

Hannans Primary has a Facebook page. This page is used to communicate messages and events that are happening at school as well as general reminders. You can find us at <http://www.facebook.com/hannans.primary>. Please note that only current parents and guardians can access this service.

Faction Captains and Vice Captains

Four students are elected to lead each faction; a boy captain, girl captain, boy vice captain and girl vice captain. Their role is to assist with any planned sporting events, manage the sports shed and assist with faction events as required.

Factions

The school is divided into four factions for the purposes of sporting, cultural and self esteem incentives. The factions for Hannans Primary School are:

Diggers	Gold	Crushers	Blue
Blasters	Red	Drillers	Green

Faction captains and vice-captains will be elected each year to organise the related activities and oversee the Faction Incentive program, through which children can earn points for their faction in the area of citizenship and endeavour in educational and sporting pursuits.

Allocation of a faction is done on admission. Every effort is made to ensure that siblings are in the same faction.

Health Services

The school nurse regularly visits the school to deal with educational programs, routine matters and special referrals. All kindy students receive a health check. Any problems noticed by teachers are checked by the school nurse after parents have signed a referral form. Parents who have any concerns about their child may request a referral. Full details of all remedial action will be advised to parents.

Homework

Hannans Primary School has a consistent approach to homework that takes into account current research, the needs of students, their phase of development and the context of our school.

Homework can support higher levels of student achievement by extending the time available for students to consolidate skills and concepts learned at school. Homework can also be a means of furthering school-home relationships and can assist in keeping parents informed about their child's learning program and progress. Home reading is promoted and encouraged across the school.

Homework in all years may include age appropriate home reading, maths or literacy activities, reinforcing of appropriate spelling words and number facts or completion of unfinished work that has been done in the classroom.

Should homework become confrontational at home, parents are asked to make an appointment with their child's teacher to discuss the issues. More information is available via our Policy section on the school website or through the office.

Immunisation and Infectious Diseases

Immunisation Cards must be shown upon enrolling your child. Those children who are not immunised against measles are to check with the school nurse or Principal regarding the exclusion from school should an epidemic occur.

Testing Program

K	Hearing and vision
PP and Year 1	Vision and Hearing (if not done in Kindy)
Aboriginal and Torres Strait Islanders	(and any child with chronic hearing problems) Annual hearing (requires permission note signed by parents)

Infectious Diseases

To avoid the spread of infectious disease at school, parents are advised of the following Public Health Regulations:

Recommended Minimum Period of Exclusion from School, Pre-School and Child Care Centres for Contacts of and Cases with Infectious Diseases.

CONDITION	EXCLUSION	EXCLUSION OF CONTACTS
Chicken pox	Exclude until all vesicles (blisters) have crusted	Refer any immunosuppressed children to their doctor. Do not exclude other contacts.
Conjunctivitis	Exclude until discharge from eyes has ceased.	Do not exclude.
Diarrhoea	Exclude until diarrhoea has ceased for 24 hours.	Do not exclude.
Hand, Foot and Mouth disease	Exclude until vesicles have crusted.	Do not exclude.
Hepatitis A	Exclude until 14 days after onset of illness or 7 days after jaundice appears.	Do not exclude. Contact management will be coordinated by Public Health staff.
Herpes simplex 'Cold Sores'	Young children unable to comply with good oral hygiene practices should be excluded if lesions are uncovered and weeping.	Do not exclude.
Impetigo	Exclude until day after antibiotic treatment has commenced. Lesions on exposed skin surfaces should be covered with a waterproof dressing.	Do not exclude.
Measles	Exclude for 4 days after the onset of rash.	Do not exclude vaccinated or previously infected contacts. All other contacts should be excluded until 14 days after the onset of the rash in the last case. If susceptible contacts are vaccinated within 72 hours or their first contact with the first case they may return to school following vaccination. Contact management will be coordinated by Public Health staff.
Meningococcal infection	Exclude until after treatment has been completed.	Do not exclude. Discuss with Public Health staff.
Molluscum contagiosum	Do not exclude.	Do not exclude.

Mumps	Exclude for 9 days after onset of symptoms.	Do not exclude.
Parvovirus (B19 erythema infectiosum, fifth disease)	Exclusion not necessary.	Pregnant women who have been exposed to parvovirus B19 should consult their doctor.
Ringworm, scabies, pediculosis (lice), trachoma	Exclude until person has received antifungal treatment for 24 hours. For head lice exclude until hair is treated, lice removed. For scabies, trachoma, exclude until person has received treatment.	Do not exclude.
Rubella (german measles)	Exclude for 4 days after onset of rash.	Do not exclude. Refer pregnant contacts to their doctor. Discuss with Public Health staff.
Streptococcal infection (including scarlet fever)	Exclude until person has received antibiotic for 24 hours.	Do not exclude.
Whooping cough	Exclude until 4 days after appropriate antibiotics treatment for 14 days from onset of coughing.	Contact management will be coordinated by Public Health staff.
Worms (intestinal)	Exclude until diarrhoea has ceased.	Do not exclude.

Department of Health, Communicable Disease Guidelines 2010 Edition

A contact is defined by the Department of Health as “A person who was close enough to an infected person for long enough to have been infected by that person”.

Individual Class Placement Policy

The Principal is responsible for managing the enrolment and class placement of all students in the school. Any review of placements is the responsibility of the administration.

Individual class placements are decided by the staff of Hannans Primary School based on the child's best educational interests.

The total enrolment of the school determines the Department of Education's allocation of funding for staff and operational needs of Hannans Primary School.

PROCESSES FOR CLASSROOM PLACEMENT

- 1 The school administration establishes the anticipated enrolment figures for all year levels.
- 2 Based on the total predicted enrolment figures and staffing allocations, school administration and staff establish the number of classes and class composition.
- 3 Prior to the end of Term 4 parents are invited to submit, in writing, educational considerations that may impact on the placement of their child.
- 4 Students are placed into classes after due consideration and review of their academic and social needs.
- 5 Teachers consider all students in their classroom based on the following criteria. All lists will be stored centrally for reference in the coming year.
 - Academic achievements
 - Behaviour
 - Ability to work independently
 - Children with special needs (e.g. deafness, autism, physical disability, at-risk students, talented and gifted)
 - Students who need to be separated
 - Ability to work with certain peer groups
 - Siblings considered on an individual basis
 - Similar numbers in each year level where possible.
- 6 Teachers of like year levels meet and construct classes for the following year (e.g. Year 2 teachers create the Year 3 classes for the following year).
- 8 All class compositions are thoroughly checked by administration. Concerns or proposed changes are discussed between the teachers and the administration before final drafts are completed.
- 9 All classes are only in draft form, as changes in enrolments may impact on class composition. Ongoing consultation between teachers and administration will take place to ensure all placements are made.

Insurance and Ambulance Cover

The Department of Education does not normally cover school children's accidents in the playground. Parents may wish to take out private insurance cover through their insurance company.

In the case of a severe accident we will call an ambulance immediately, and then notify you. It is strongly recommended that you take out Ambulance Cover.

Jewellery

Children should not wear jewellery, especially dangling earrings, bangles or necklaces to school. Jewellery can be dangerous at times, particularly during daily physical education.

Languages

French is offered as the Languages curriculum focus during 2018 for students in Years 1 to 6. The teaching of Languages is a valued part of your child's overall educational program and is timetabled every week.

Leaving School Grounds

Children are not permitted to leave the school grounds unless written permission is provided. Please supply the school with a note at the beginning of each term if you wish your child to go home for lunch on a regular basis. If your child is to come home for lunch on an irregular basis, a note must be forwarded to your child's teacher on each occasion.

Library Bags

A library bag (35cm x 35cm) will be required by the children for their library books. Children are not permitted to take a book from the library without a bag.

Lost Property

All lost clothing items can be located in the basket positioned in the Undercover Area. Parents are encouraged to access this basket at appropriate times. The contents are donated to an appropriate charity at the end of each term if not claimed.

Lunch Period

During the first 15 minutes of the lunch period all children must remain seated in their designated area, even if they have completed their lunches. A Duty Teacher will dismiss children for the commencement of the lunchtime play period.

Makeup

Makeup is not permitted to be worn by students whilst at school.

Mobile Phones

If a parent believes their child needs to carry a mobile phone while at school they **must notify the office in writing**. The phone must be handed to the office on arrival at school, turned off, and be collected on departure. All phones will be the sole responsibility of the child with regard to loss or damage.

Money

Children bringing large sums of money to school should place it in the care of their class teacher until needed. When children are bringing money to school to pay for an excursion etc. it should be placed in an envelope showing child's name, room and purpose and brought directly to the office. Envelopes should then be placed in the box provided.

Newsletter

Fortnightly newsletters are designed to keep parents fully informed of school activities and are posted on our website (www.hannansps.wa.edu.au) and uploaded to our skoolbag app on a Tuesday. Paper copies of newsletters will also be sent home the first and final fortnight of each term to every family, unless paper copies are requested for each fortnightly newsletter.

Community groups seeking access to the School Newsletter must seek the approval of the Principal and submit the article in electronic or written form at least two working days before publication.

Paint Shirts

As protection against the acrylic poster paints, parents are required to supply a suitable over-garment for art and craft activities. An old shirt is a most suitable cover.

Parents and Citizens' Association

Parents and Citizens Associations are directed under the Education Act towards two major aims:

- To promote the interests of the school by endeavouring to bring about a close cooperation between parents, other members of the community and teachers.
- The provision of facilities and amenities and other educational needs in addition to those provided by the Department of Education.

P&C Association meetings are held in the staff room on Tuesday night of Weeks 2 and 8 of each term. Dates of the P&C meetings are advertised in the Parent Newsletter. All parents and interested persons are invited to attend P&C meetings. They provide a valuable link between school and home.

Parking

Parents are requested to observe the parking restrictions along Graeme Street, Nankiville Road and Kunanalling Avenue. Parents are strongly urged to use the access road off Graeme Street which has been specifically allocated for this purpose. ***Please do not use the Staff Car Park in front of the Administration Block as a student set-down and pick up point.***

Personal Equipment

Personal sporting equipment, toys, jewellery, electronic games, iPads and other expensive equipment **must not** be brought to school, unless arranged with the classroom teacher.

Policies

Copies of school policies are available on request from the office and are available on our website.

Primary Extension and Challenge (PEAC)

Primary Extension and Challenge Programs are conducted for academically talented students to provide them with additional flexible, varied and interesting learning environments in order to encourage them to become independent, skilled and responsible learners. PEAC programs supplement provision for primary school students from Years 5 to 6 who are talented in subjects and particular topics. The programs conducted at Kalgoorlie Boulder Community High School enrich and extend the school curriculum for the selected students.

Raffle Tickets

Parents are requested not to send raffle tickets with children for sale in the school. Although we understand the need for community groups to raise funds, the school is not the place for this.

Road Safety

Children should proceed directly to school from their homes in the morning and directly from school to home in the afternoon. Follow the blue footprints which show the safest routes to and from school. Parents and children are urged to adhere to designated crosswalk and parking procedures.

School Amenities Contributions

In order to enrich the opportunities available to your child in the school, Department of Education regulations permit the Principal to request a contribution of up to \$60 per child for every child enrolling at the school. The contribution is used to replace worn equipment, buy new equipment and to provide special art materials. This year the School Council has approved a contribution for students in Kindergarten to Year 6 of \$60 per student.

Parents are requested to pay the voluntary contribution either when completing their Personal Item List order or during the first term of school. Statements will be mailed to all families with outstanding debts throughout the year. It would be appreciated if these accounts could be settled promptly either via EFT or through the front office.

It is School Policy to minimise expense to parents as much as possible. The educational value of the activity is considered before parents are burdened with additional costs.

Skoolbag App

Skoolbag is a mobile app that allows the school to communicate directly to parents and is available from the App Store/Play Store for iPhone and Android devices. Search Hannans Primary School and the app will appear for download. Once downloaded this is a great resource for information, newsletters, absence advices and you will also receive notifications of upcoming events.

School Canteen

The School Canteen, which is organised by the Canteen Committee (a subgroup of the P&C), provides nutritional food on Monday, Wednesday, Thursday and Friday (not Tuesday), at a reasonable cost. To facilitate the making of lunches, children should lodge their orders before school commences. If you are able to assist in the canteen, please contact the Manager on 9091 4148.

The canteen offers online ordering and this facility can be accessed by going to www.flexischools.com.au and clicking on register. Once your account is established you can commence ordering your child's lunches online.

The canteen profits are used to enhance the educational programs within the school. Volunteers are always welcomed and appreciated.

Notes: Due to legal implications children are not permitted in the canteen during its operation. The canteen is unable to reheat food brought from home because of Health Department regulations.

School Board

A School Board with parent, teacher and community representatives assists in the formulation of the educational objectives and priorities of the school. Elections for vacant positions on the School Board will be called for as vacancies arise.

The Board takes part in:

- Establishing and reviewing the school's objectives, priorities and general policy directions;
- The planning of financial arrangements necessary to fund those objectives, priorities and directions;
- Evaluating the school's performance in achieving them; and
- Formulating codes of conduct for students at the school.

Sickness and Accidents

In the event of an accident the parent or the nominated person shown on enrolment will be notified so that the child can be collected from school. **Please advise the school immediately of any change of address, telephone number or contact person.**

In the case of any head injury, parents will be contacted immediately to enable them to seek medical advice if necessary. In the case of a serious accident, immediate medical attention will be sought without the prior approval of parents and you will be notified of any action taken as soon as possible.

If students are obviously ill before the school day commences, they should stay at home as the school does not have the resources to care for sick children.

Stationery and Pupil Requirements

Personal items lists are available from the office. Parents are given the opportunity to have their complete list made up by our nominated stationers, or to purchase their requirements themselves. Books ordered through our nominated stationers will be available before school commences.

All personal items should be clearly named.

Student Council

During 2018 students from Year 6 will represent the school as Student Councillors. There are eight councillors. Head boy and girl are appointed from the eight.

The councillors meet regularly with senior staff to discuss planned events, social activities, school rules and any other matters of school organization that require discussion.

Students at Educational Risk

Hannans also provides intensive programs for students who have been identified as at risk. The class teacher and parents work as partners throughout the process and as such are fully involved in their child's program.

SunSmart

Students at Hannans are encouraged to be SunSmart on a daily basis. Our protection practices are applied to all school activities, including sport, carnivals, excursions and camps.

Hats **Students must wear a hat outdoors (broad brimmed preferred). If children do not wear a hat they will be directed to the undercover area or a shaded area.**

Clothing Students will be encouraged to wear clothing that is sun protective (eg shirts with collars and longer sleeves).

Sunglasses Students are encouraged to wear sunglasses for outdoor activities.

Sunscreen The daily application of sunscreen before school, prior to lunch break or outdoor activities will be encouraged.

The 'No Hat, No Play Rule' is enforced all year round.

Transfer of Children to Another School

There are certain obligations (administrative) that need to be met by school staff when it is necessary to transfer a child from the school due to a change in residence. The school would appreciate advance notification of any impending transfer so that these obligations can be met.

Peer Mediators

Peer mediators are trained in skills of effective communication and conflict resolution. These students are 'on duty' in the playground every recess and lunch time to help students work out their own solutions to minor disputes. Teachers manage other confrontations.

Visiting the School

We welcome parents to our school to discuss their child's progress, and there may be times when a formal meeting is required. In this situation, parents are asked to make an appointment to avoid interrupting class teaching. Appointments can be made through the front office.

Any visitor to the school must sign a Visitor's Register in the front office and collect a Visitor's badge. This ensures the safety of all students and staff. More information can be located in our Parents and Visitors Code of Conduct.

Withdrawing from School Activities

If for medical or safety reasons a child has to be withdrawn from a school activity, eg. Swimming, then a request in writing must be provided to the class teacher.



Hannans Primary School Song

Verse 1

In 1992, a school for me and you
Was built in a place called Hannans.
There was a dusty storm, then HPS was born,
The best school in the fields.

Chorus

We always strive for excellence, honesty, intelligence,
One hundred percent in everything we do.
We're wearing blue and green, the greatest team
You've ever seen
Hannans Primary School, we love you.

Verse 2

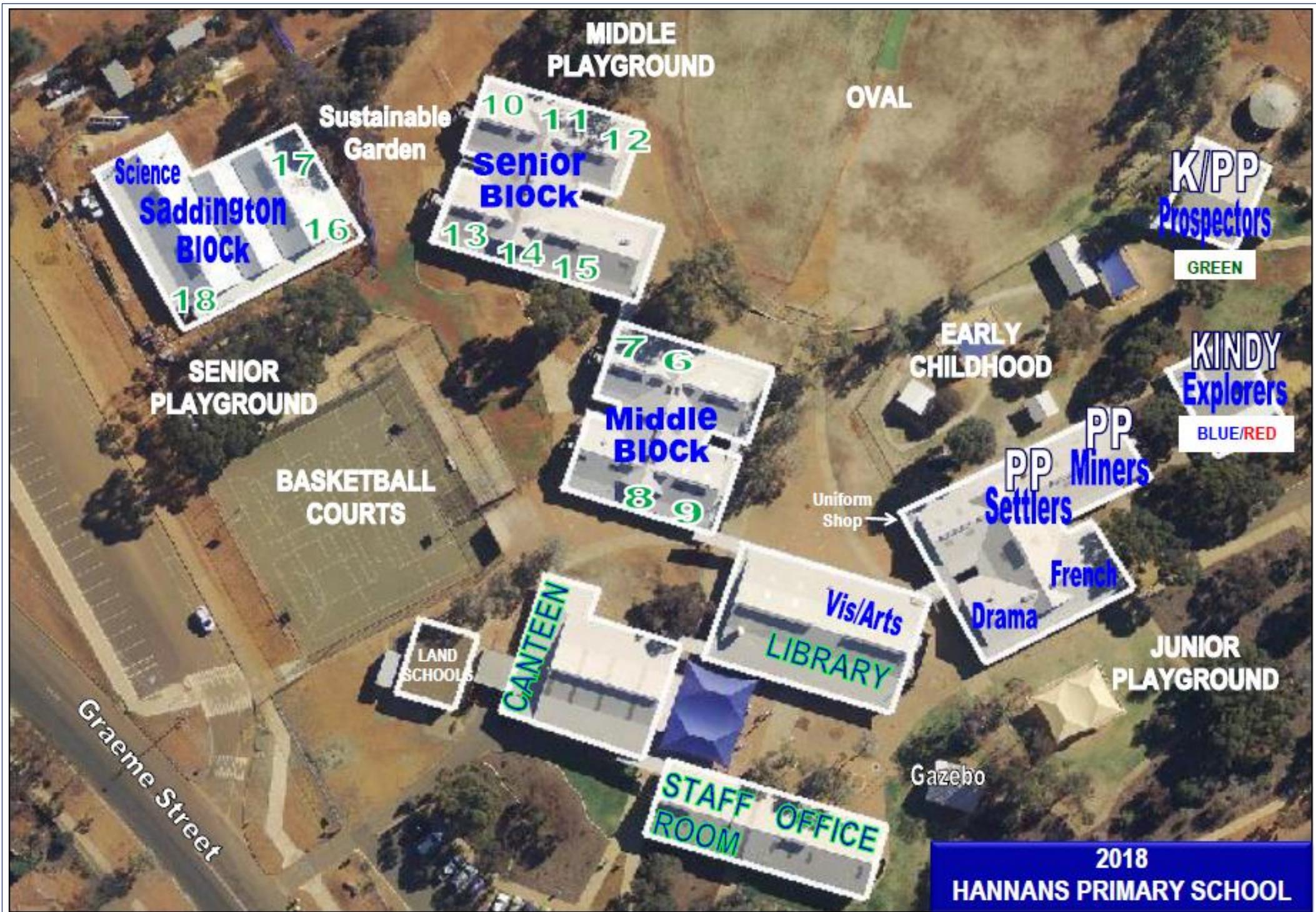
We take pride in our sport, on the oval and the court,
We hold our heads up high.
We play really fair, we have a certain flair,
What we touch is sure to turn to gold.

Chorus

Verse 3

One day in '96, the flames lit up the bricks,
But that didn't bring us down.
We struggled, we fought, and with local support,
Hannans, the great, the excellent was reborn.

Chorus



MIDDLE PLAYGROUND

OVAL

Sustainable Garden

K/PP Prospectors

GREEN

Science Saddington Block

10 11 12
Senior Block
13 14 15

KINDY Explorers

BLUE/RED

SENIOR PLAYGROUND

EARLY CHILDHOOD

7 6
Middle Block
8 9

PP Miners
PP Settlers

BASKETBALL COURTS

Uniform Shop

French
Drama

JUNIOR PLAYGROUND

LAND SCHOOLS

CANTEEN

Vis/Arts LIBRARY

Graeme Street

STAFF ROOM OFFICE

Gazebo

2018
HANNANS PRIMARY SCHOOL